london**print**studio

#### Print Studio Traineeship

#### Application Form

All london**print**studio trainees are required to have a Criminal Records Bureau Check.

# Deadline for return of application form: Wednesday 11th September 2019 by 5pm

Interviews: **Tuesday 17th September 2019**

Start date: **ASAP**

If you use a computer to complete this application form please retain this format and save as a pdf

**Please return a hard copy of your completed application form by post to the address listed below or SEND BY EMAIL to apply@londonprintstudio.org.uk**

**Please include a current CV with your application.**

The person we are looking for: an enthusiastic, hardworking, motivated and committed art or design graduate (or with equivalent experience) with a particular interest in printmaking and teaching assistance. Candidate must be fluent in English with good communication skills.

The opportunity: a six month traineeship providing invaluable experience in supporting the day to day running of a print studio and teaching assistance during LPS printmaking courses. This position provides practical training experience and skills appropriate to the running of a professional, open access print, including some further training in print technique. You will assist with the day-to-day running of londonprintstudio's open access facilities with some opportunities to assist tutors on courses.

There are 3  positions available for a 6-month period:

**Wednesdays** **[1 day / week]** : Mostly technical and studio-running training and open access (no courses are taught on Wednesdays)

**Consecutive Thursdays and Fridays [2 days / week]** : Combination of LPS courses and open access

**Saturdays [1 day / week] :** Combination of LPS courses and open access



|  |  |
| --- | --- |
| **Name** |  |
| **Address** |  |
|  |  |
| **Home telephone** |  |
| **Mobile** |  |
| **Email** |  |
| **Position applied for** | Print Studio Traineeship  |

**Please check the slot(s) you are able to commit to for 6 months:**

|  |  |
| --- | --- |
| **Wednesday** Traineeship |  |
| **Thursday and Friday** Traineeship |  |
| **Saturday** Traineeship |  |

**Please complete the following questions.**

Please refer your answers to the traineeship programme outline in your answers.

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| **1. Please list details of your education and training (or equivalent experience) that are relevant to the traineeship:** |
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| **2. Please list details of current, recent employment or relevant experience. Include details of duties that relate to the traineeship programme:** |
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| **3. Please list the print processes that are most familiar to you:** |
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| 4. Please explain why you think you are suitable for the traineeship programme: |
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# Please provide details of two referees:

(One of whom should be a current or recent employer).

|  |  |
| --- | --- |
| **1.** Name |  |
| Address |  |
|  |  |
| Telephone  |  |
| Mobile |  |
| Email |  |

|  |  |
| --- | --- |
| **2.** Name |  |
| Address |  |
|  |  |
| Telephone  |  |
| Mobile |  |
| Email |  |

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| --- | --- |
| Please state whether referees can be contacted before interview |  |
| Would you like to be informed before referees are contacted? |  |
| If offered the post please indicate the earliest starting date |  |
| Where did you hear about the Position?  |  |
| Please list details of whether you require a work permit or if you are otherwise subject to immigration control? |
|  |
| This post may involve working with children, young people and vulnerable adults and is therefore exempt under the *Rehabilitation of Offenders Act 1974*. You are required to reveal all convictions, even those that are spent:  |
|  |
| If you are disabled please state any access needs/ adaptations required to attend an interview or to carry out the work as described in the job description: |
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| --- | --- |
| Signed |  |
| Date |  |